

APPLETON CITY COUNCIL
WEDNESDAY, June 17th, 2020 – 5:30PM
Appleton Civic Center
Regular Meeting
-AGENDA-

Establish Quorum Via Roll Call Vote:

Mayor Tosel will call out each City Councilor's name in the following manner:

Councilor Molden are you Present?
Councilor Schmidt are you Present?
Councilor Heinecke are you Present?

With this Quorum being established I hereby call the Wednesday, June 17th, 2020 meeting of the Appleton City Council to order.

I. New Business:

- **Approval of Minutes:** May 20th, 2020 meeting minutes.

Making the Motion:

- A.** Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO APPROVE THE MINUTES FROM MAY 20TH, 2020 REGULAR MEETING OF THE CITY COUNCIL.

- B.** The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve the minutes from the May 20th, 2020 meeting of the City Council.

Do I hear a second motion to approve?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

- C. Mayor Tosel will call out each City Councilor's name in the following manner after reading the motion:**

Councilor Schmidt, what say you?
Councilor Molden, what say you?
Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with ____ Yeas and ____ Nays

- II. Changes to Agenda:**
III. Public Hearings (Opening and Closing): Mr. Raddatz, Conditional Use Permit

Making the Motion:

- A.** Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO APPROVE MR. DAVID RADDATZ' CONDITIONAL USE PERMIT FOR THE CONSTRUCTING OF A GARAGE.

- B.** The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve the conditional use permit.

Do I hear a second motion to approve?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

- C. Mayor Tosel will call out each City Councilor's name in the following manner after reading the motion:**

Councilor Schmidt, what say you?

Councilor Molden, what say you?

Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with _____ Yeas and _____ Nays

IV. Payment of Invoices above the City Purchase Policy Threshold:

Making the Motion:

- A.** Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO APPROVE THE PAYMENT OF BARGEN INC. INVOICE FOR CRACK SEALING PROJECT AT THE CITY AIRPORT, IN THE AMOUNT OF \$60,750.00.

- B.** The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve paying Bargaen INC. invoice in the amount of \$60,750.00.

Do I hear a second motion to approve?

Councilor _____ Has seconded the motion, will there be any discussion?"

Roll call vote:

C. Mayor Tosel will call out each City Councilor's name in the following manner after reading the motion:

Councilor Schmidt, what say you?
Councilor Molden, what say you?
Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with _____ Yeas and _____ Nays

Approval of 2019 Audited Financial Statements:

Making the Motion:

- A.** Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO ALLOW FOR THE CITY ADMINISTRATOR AND MAYOR TO SIGN THE MANAGEMENT REPRESENTATION LETTER FROM THE AUDITOR IN ACCEPTANCE OF THE 2019 FINANCIAL AUDIT.

- B.** The Mayor must then restate the motion (paraphrase) in the following manner:

"A motion has been made by Councilor _____ to approve the 2019 audit.

Do I hear a second motion to approve?

Councilor _____ Has seconded the motion, will there be any discussion?"

Roll call vote:

C. Mayor Tosel will call out each City Councilor's name in the following manner after reading the motion:

Councilor Schmidt, what say you?
Councilor Molden, what say you?
Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with _____ Yeas and _____ Nays

V. New Business:

Police Officer James D. Faulkner, Resolution 2020-21

Making the Motion:

- A.** Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO APPROVE RESOLUTION 2020-21 TO HAVE OFFICER JAMES D. FAULKNER ACCEPTED AS A MEMBER OF THE PUBLIC EMPLOYEES POLICE AND FIRE PLAN.

- B.** The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve resolution 2020-21.

Do I hear a second?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

- C. Mayor Tosel will call out each City Councilor’s name in the following manner after reading the motion:**

Councilor Schmidt, what say you?

Councilor Molden, what say you?

Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with _____ Yeas and _____ Nays

Updating Building Permitting Fees, Resolution 2020-22

Making the Motion:

- A.** Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO APPROVE RESOLUTION 2020-22 TO AMEND THE CITY BUILDING PERMIT FEES PURSUANT TO THE 1997 UNIFORM BUILDING CODE.

B. The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve resolution 2020-21.

Do I hear a second?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

C. Mayor Tosel will call out each City Councilor’s name in the following manner after reading the motion:

Councilor Schmidt, what say you?

Councilor Molden, what say you?

Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with ____ Yeas and ____ Nays

BYWAY Grant

Making the Motion:

A. Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO APPROVE THE MAYOR SIGN THE GRANT DOCUMENTS IN ACCEPTANCE OF THE BYWAY GRANT.

B. The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve accepting of the BYWAY grant.

Do I hear a second?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

C. Mayor Tosel will call out each City Councilor’s name in the following manner after reading the motion:

Councilor Schmidt, what say you?

Councilor Molden, what say you?

Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with ____ Yeas and ____ Nays

Appleton A's Permission to Play Baseball

Making the Motion:

- A.** Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO GRANT THE APPLETON A's BASEBALL TEAM PERMISSION TO PLAY ON THE CITY BASEBALL FIELD PROVIDED THEY ADHERE TO STATE COVID-19 SAFETY GUIDELINES, THE MINNESOTA BASEBALL ASSOCIATION'S PREPAREDNESS PLAN, AND CONTINUE HAVING PARTICIPANTS SIGN WAIVERS HOLDING THE CITY OF APPLETON HARMLESS.

- B.** The Mayor must then restate the motion (paraphrase) in the following manner:

"A motion has been made by Councilor _____ to allow the Appleton A's to play on the City's baseball field.

Do I hear a second?

Councilor _____ Has seconded the motion, will there be any discussion?"

Roll call vote:

- C.** Mayor Tosel will call out each City Councilor's name in the following manner after reading the motion:

Councilor Schmidt, what say you?

Councilor Molden, what say you?

Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with ____ Yeas and ____ Nays

Pool Re-Opening Plan

Making the Motion:

- A.** Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO APPROVE THE POOL RE-OPENING PLAN AS PRESENTED BY CITY STAFF.

B. The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve the pool re-opening plan.

Do I hear a second?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

C. Mayor Tosel will call out each City Councilor’s name in the following manner after reading the motion:

Councilor Schmidt, what say you?

Councilor Molden, what say you?

Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with _____ Yeas and _____ Nays

Casey’s General Store License to sell “Off Sale” 3.2% Malt Liquor

Making the Motion:

A. Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO APPROVE CASEY’S GENERAL STORE LICENCE TO SELL “OFF SALE” 3.2% MALT LIQUOR.

B. The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve Casey’s General Store liquor license.

Do I hear a second?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

C. Mayor Tosel will call out each City Councilor’s name in the following manner after reading the motion:

Councilor Schmidt, what say you?

Councilor Molden, what say you?
Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with ____ Yeas and ____ Nays

Appointments to the City Revolving Loan Fund Board and the Hospital Board

Making the Motion:

- A.** Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO APPROVE MR. CORY THORSLAND'S APPOINTMENT TO THE CITY REVOLVING LOAN FUND BOARD, AND THE HOSPITAL BOARD TO COMPLETE THE TERM FOR THE VACANT BOARD POSITION.

- B.** The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve Mr. Thorsland’s appointment to the Revolving Loan Fund Board and to the Hospital Board.

Do I hear a second?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

- C. Mayor Tosel will call out each City Councilor’s name in the following manner after reading the motion:**

Councilor Schmidt, what say you?
Councilor Molden, what say you?
Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with ____ Yeas and ____ Nays

VI. Closed Session : Employee Performance Evaluation pursuant to [Minn.Stat. § 13D.05](#)

Making the Motion:

- A.** Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO ENTER INTO CLOSED SESSION FOR THE PURPOSED OF EMPLOYEE EVALUATIONS AS ALLOWED BY LAW (Minn.Stat. § 13D.05).

B. The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve entering into closed session.

Do I hear a second motion to approve?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

C. Mayor Tosel will call out each City Councilor’s name in the following manner after reading the motion:

Councilor Schmidt, what say you?

Councilor Molden, what say you?

Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with _____ Yeas and _____ Nays

Overall Employee Evaluation Summary, COLA Information, and City Administrator Evaluation.

Making the Motion:

A. Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO APPROVE A 2% COST OF LIVING ADJUSTMENT (COLA) TO THE CITY EMPLOYEES FROM THE DEPARTMENTS PRESENTED BY CITY STAFF.

B. The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to approve the COLA as presented by City Staff.

Do I hear a second motion to approve?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

C. Mayor Tosel will call out each City Councilor's name in the following manner after reading the motion:

Councilor Schmidt, what say you?
Councilor Molden, what say you?
Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with ____ Yeas and ____ Nays

VII. Adjournment:

Making the Motion:

A. Any City Council member who wishes to make the motion must state their name and read the motion

MOTION TO ADJOURN THE JUNE 17TH, 2020 REGULAR MEETING OF THE APPLETON CITY COUNCIL.

B. The Mayor must then restate the motion (paraphrase) in the following manner:

“A motion has been made by Councilor _____ to adjourn.

Do I hear a second motion to approve?

Councilor _____ Has seconded the motion, will there be any discussion?”

Roll call vote:

C. Mayor Tosel will call out each City Councilor's name in the following manner after reading the motion:

Councilor Schmidt, what say you?
Councilor Molden, what say you?
Councilor Heinecke, what say you?

My vote as Mayor of the Appleton City Council is?

The motion (Carries/Fails), with ____ Yeas and ____ Nays

The Wednesday June 17th, 2020 Regular Meeting of the Appleton City Council is hereby adjourned.

Mayor:

Dan L. Tosel

Council Members:

Victoria Hammerud

Jason Heinecke

Amber Molden

Andrew Schmidt